



**Longview Convention Complex Temporary Event Permit
 City of Longview - Environment Health Division - 410 S. High Street
 Mailing Address: P.O. Box 1952, Longview TX 75606
 Phone: 903-237-1285 Fax: 903-237-1289**

EACH and EVERY VENDOR that will be serving food or beverages in one of the Longview Convention Complex facilities or on the grounds must make contact with the City of Longview Environmental Health Division no later than five business days prior to the event. Failure to make contact to secure a temporary food permit may result in food or beverages not being allowed at the event. If the event is a private function and is not solicited to the general public then the above requirements do not apply. If a food caterer is used in conjunction with either a private or public event, the caterer must possess a City of Longview catering permit.

Event Date(s):	Friday, June 19, 2026	Location(s):	RODEO ARENA, RODEO PAVILION, RODEO TICKET BOOTH, CONCESSION STAND
Time food will be set up:		Name of Concession:	Food Vendors
Applicant/Event Name:	Juneteenth Rodeo /		
Applicant Mailing Address:			
Applicant Phone:		Event Sponsor /Organization:	Pat Hooper DeMarcus Sheppard 469.254.2321

List all proposed food items to be served:

Restaurant/Store/Source food will come from:

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TEMPORARY EVENT FEES - \$50 for 1-3 DAYS, PLUS \$5 FOR EACH ADDITIONAL DAY

FEES MUST BE PAID DIRECTLY TO THE ENVIRONMENTAL HEALTH DIVISION BY
 CASH, CHECK, M.O., VISA OR MC; ALL FEES ARE NON-REFUNDABLE

OFFICE USE ONLY

Permit Required
Non-Profit - No Fee Required
Permitted Caterer - No Fee Require
No Permit Required

Amount Paid \$ _____
Received by _____
Check/MO _____
Visa or MC# _____
Exp. Date: _____ / _____

This application serves as your Temporary Event Permit for the operation of the concession listed above. No one may operate a Temporary Food Service Establishment without a valid permit issued for the date(s) of the event. The Temporary Food Service Permit must be conspicuously posted in view of the public. Failure to comply with requirements of the City of Longview Health Code may result in the filing of charges in court and/or suspension of your Temporary Event Permit.

FOOD NOT APPROVED MAY NOT BE SERVED – NO HOME PREPARATION OR STORAGE IS ALLOWED FOR TEMPORARY EVENTS THAT ARE PERMITTED BY THE ENVIRONMENTAL HEALTH DEPARTMENT.

Health Authority
Date: _____

Applicant Signature
Date: _____

PRESENT THIS APPLICATION TO EACH AND EVERY VENDOR THAT WILL BE SERVING FOOD OR BEVERAGES AT YOUR EVENT.